

The Summit Academy

Textbook Reimbursement Form

Summit students who attend college classes and do not take classes at Summit are eligible for reimbursement of tuition and fees per their stipend. (See Full Time Part Time Fact Sheet.)

Stipend: Part Time students: \$1100/semester

Full Time students: \$2200/semester

The reimbursement amount is the stipend minus the cost of tuition.

	Title and ISPN	(R)Rented	Course/Section	School and Campus	Price (\$) Minus Sales				
Studen	t Name:								
5.	Complete a Jeffco Account	ing Request Form	ı						
4.	Attach original receipts to t	his form and turn	in to the Summit front d	esk by the deadline.					
3.	. Original receipts must be received two weeks after the semester Drop Add Date.								
2.	All reimbursement textbooks which Summit has paid more than 50% must be returned to Summit by the last Summit class day in December (for fall semester) and May (for Spring semester.) Rentals should be returned to the proper store of rental.								
1.	Students must complete FRCC classes with a C or better, or reimbursement must be returned to Summit as well a the college tuition.								

Title and ISBN	(R)Rented (P)Purchased	Course/Section (Example: ENG121-601)	School and Campus EX: FRCC/ Westminster	Price (\$) Minus Sales Tax (Summit cannot reimburse sales tax.)



REIMBURSEMENT/REFUND REQUEST FORM

REIMBURSE/REFUND \$
DATE:
NAME:
ADDRESS:
PHONE:
DESCRIPTION OF SERVICES OR REASON FOR REIMBURSEMENT/REFUND:
SIGNATURE:
Office Use Only
Accounting:
Principal Approval Signature: